

June 21, 2021

The Reedley Cemetery District Board of Trustees meeting was called to order at 7:00 p.m., on June 21, 2021, at the District office, by Chairman Michael T. Llewellyn. Maurice N. Tabutol, Jr. and Kenneth C. Dale, Jr. present. Also in attendance, William C. Conrad, District Manager and Lionel Plata, Grounds Foreman.

Citizen's Comments: None.

Motion by Tabutol, second by Dale to approve the minutes from the May 17, 2021 meeting minutes. Ayes: Tabutol, Dale, Llewellyn,. Noes: None. Carried.

Motion by Tabutol, second by Dale to accept the Balance Sheet and Operational Statement for May 2021. Ayes: Tabutol, Dale, Llewellyn. Noes: None. Carried.

Payment of the June 15th and June 30th checks having District numbers 9289 to and including 9336 in the total amount of \$62,752.58 were approved on a motion by Dale, second by Tabutol. Ayes: Llewellyn, Dale, Tabutol, Llewellyn. Noes: None. Carried.

Agenda Review: None.

Manager's Report:

a. Manager had no report

b. Bill	66	Days Sick Leave	7	Days Vacation
Joe	41.5	Days Sick Leave	12	Days Vacation
Judy	32	Days Sick Leave	11.5	Days Vacation
Lionel	15	Days Sick Leave	17.5	Days Vacation
Eliseo	12.5	Days Sick Leave	11.5	Days Vacation
Christopher	0	Days Sick Leave	0	Days Vacation

c. There were 13 services in May 2021 Year to date: 110 (83.35)

### **ONGOING BUSINESS:**

The Future Development: Manager reported that the District needed to have ammonium sulfate added to the ground to help the wood chips to break down. Manager said that he needed to see if Gar Bennett would have someone to apply the AS. Tabled till next meeting.

The San Joaquin Valley Air District Grant was discussed. Manager said that he was waiting to hear from the SJVAD so that he could order the 2 gators. Tabled till next meeting.

COVID-19 was discussed and Manager said that all restrictions had been lifted by the Fresno County Department of Public Health and that the Reedley Cemetery District is back to normal as to burial services. Manager said that he would be taking this item off of the agenda.

The Policy for Manager's Spending Allowance was presented to the Board. Manager told the Board that he had emailed Mark Velasquez the policy for him to look over and make any corrections necessary. Manager said that he was still waiting to hear from Counsel. Tabled till next meeting.

The swing gates was discussed and Manager told the Board that he had not gotten any bids from those who were contacted. Chairman Llewellyn asked for this item to be taken off the agenda.

Bids for Insurance was discussed and Manager said he was still waiting to receive bids from those he contacted. Tabled till next meeting.

2021-2022 Budget: Tabled till next meeting.

2020-2021 Audit was discussed and Manager said that he received a bid from Price and Paige in the amount of \$15,150. Manager was still waiting to receive a bid from Adair and Evans. Tabled till next meeting.

New Hire: Manager talked to the Board about hiring one of the temps working for the District, Juan Canela. Manager said that he has worked as a temp with the District for 3 years and knows what the duties are. Manager told the Board that Juan could start after July 19, 2021. Manager asked the Board to consider starting him at \$15.00 an hour. Motion by Tabutol, second by Dale to hire Juan Canela and have the starting pay at \$15.00. Ayes: Tabutol, Dale, Llewellyn. Noes: None. Carried.

NEW BUSINESS:

California Association of Public Cemeteries Educational Seminar and Area Meeting: Manager said that this meeting was going to take place for in person meetings and that the registration is to be sent out sometime in July. Manager said that once he receives the registration, he will make reservations for 3 Trustees, Manager and Admin. Assistant. If the case arises that a Trustee can not attend, the room will be canceled. Tabled till next meeting.

Flags for Veteran's Square: Manager reported that Tony Jewel, Reedley Area Veteran member talked to him and wanted to know if the Board would be willing to accept monetary gifts to purchase the flag for Veteran's Square each year. Consensus of the Board felt that having to deal with donated monies, and not being a 501c3 so that persons donating could get a tax deduction, would be a bookkeeping liability for the District. Trustees suggested that Mr. Jewel get in touch with Susan Lusk to see if her foundation could accommodate his request.

CLOSED SESSION: Started at 7:50 pm and ended at 8:13 pm. Update on Christopher Wilson, The Board went over the Employee evaluations, Salaries and wages; Eliseo Cortez \$16.50 an hour, William C. Conrad, Joe Cerda, Judy Guzman and Lionel Plata receiving a 2% raise.

TRUSTEE REPORTS: Trustee Dale reported that he had talked to a gentleman that has a machine that kills gophers and talked how it uses CO2 to suffocate them in the runways. Trustee Llewellyn asked to have the leaves blown from around the planters at the Memorial Service Building.

Meeting adjourned at 8:17 pm.

Respectfully submitted by William C. Conrad – District Manager and Secretary to the Board.